

Meadow Hills Water and Sewer District Board of Directors-Regular Meeting
Minutes
3/7/23

Minutes taken by Kim Anderson

Present: Art Krueger, President; Kim Anderson, Secretary; Larry Doty, Member

Absent: Nick Rodriguez, Vice President, Bob Stanley, Member

1. Call to order at 6:44 pm by Art.
2. Public Comment Period
 - a. No comment.
3. Approval of minutes of last session
 - a. Bob moved to approve previous meeting minutes. Larry second. No discussion. Passed unanimously.
4. President Report:
 - a. See Open Issues
5. Treasurer's Report:
 - a. MHWSO Whitefish Credit Union – \$58,627.42
 - b. MHWSO First Interstate Bank -- \$23,511.00
 - c. P&Ls from Bryan Gilbertson made available to Board.
 - d. Art and Bryan will be meeting to better match the financial documents to the budget to make it easier to decipher.
6. Committee Reports:
 - a. All committee functions are handled by the board at large and details when applicable can be found below.

Open Issues

7. WSD secured initial approval for ARPA funds through Flathead County and the State of Montana. Bidding process review is underway and Bob is leading this project with Flathead County and the State of MT. More information can be found at <https://flathead.mt.gov/finance/downloads.php>. All documents for completed work are submitted and board is waiting on processing.
8. Deterioration of cinder block around reservoir noted. Review indicates the reservoir needs eventual repair/replacement as well. Bids received and range from \$50-100K. Project will need to be a capital expense project planned for over the next 5 years. Special Assessment to fund this capital expense will begin in 2024.
9. Look into possible grant writing companies to facilitate funding for upcoming expenses/needs. No responses back. Bob and Art will look at connecting with Flathead County grant writers to keep this option open.
10. Nick Rodriguez has officially resigned from the WSD board. His resignation is accepted. We appreciate his time served and we hope that in the future he will consider joining again. This opens up a board seat that we will seek to fill.

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11. DEQ approved Mark Munsinger's proposed connection between the new and old well. Gavin and Mark will seek bids for connection and submit to the Board for approval. (This is related to ARPA bids.) Work will start spring 2023.

New Business

12. Art to talk to Gavin about the condition of the reservoir as he preps this spring as part of normal duties.
13. Spring letter needs to be built for 2023. Art will do that and work with Staples for printing.
14. Kim moves to nominate Steve Harrel for the open board seat position. Art seconds. No discussion. Passed unanimously.
15. Art makes a motion to nominate the naming board officers. Art Krueger will retain the officer role of President, Bob Stanley will assume the role of Vice President, Kim Anderson will retain the officer role of Secretary. No discussion. Passed unanimously.
16. Water payments for 2023 are not reflecting the new payment schedule. Steve will assume this responsibility from Art.

Meeting adjourned at 7:01 pm by Larry. Art seconds.

Next Meetings

Regular Meeting April 25th, 2023 at 6:30 PM via Google Meet

Strategic Planning Session Postponed New Date TBD

Annual Meeting October 17, 2023 6:30 PM via Google Meet and/or in person